## LPPP TUITION PAYMENT

Please post this on your refrigerator or where you pay your bills.

## Tuition payments are due by the 1<sup>st</sup> of the month.

Any payments received after the first of the month are assessed a \$15.00 late fee. There is a \$15.00 charge for any check returned for insufficient funds.

## Make your checks payable to: LOWER PROVIDENCE PRESBYTERIAN PRESCHOOL (or LPPP)

Indicate your child's name and class on the check memo line and return to:

Lower Providence Presbyterian Preschool 3050 West Ridge Pike Eagleville, PA 19403-1581

## If there are extenuating circumstances preventing on-time payment, Please contact our Director Sandy Messner 610-539-6635 ext 113

Lower Providence Presbyterian Preschool is a non-profit and funded by tuition payments and fundraising. It is very important for payments to be on time for us to run smoothly and concentrate on the education of the children in our care.

There are many questions we get each year:

If you have multiple children in the school, you only need to submit one check, but indicate the name/class for each child. Checks can be mailed, placed in your child's backpack, given to the teacher or given to the volunteer in the Atrium. Please place the check in an envelope marked for the Preschool with your child's name and class. If you place the check in your child's backpack, please let the teacher know.

More people are using automatic bank checks mailed to the Preschool. If using this option, please set the date for arrival near the 1<sup>st</sup> of the month and include your child's name and class in the MEMO field. **The Preschool does not accept electronic fund transfers.** 

Providing a quality program at an affordable cost is part of our goals to the community.